

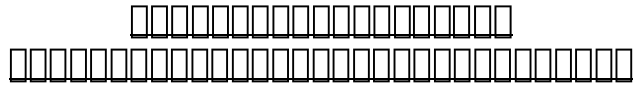
Organization	Task	SAMS POC	Action Officer	Phone	Start	End	Status	Comments
Scottish American Military Society	Overall Coordinator Lead Organization	Kevin Smith						
	Piper Bagpipe Processional	Kevin Smith	Kevin Smith	(843)271-2548	11/11/19	11/11/19		
	Flag Stands	Kent Stewart	Kent Stewart	(843)569-3698	11/11/19	11/11/19		
	Contact media				11/11/19	11/11/19		
	Singer	Kevin Smith	Kevin Smith	(843) 271-2548	10/11/19	10/25/19		
	Warning Order	Al Stiles	Al Stiles	(843) 345-8206	10/11/19	10/12/18		
	SOE and Org Responsibilities	Al Stiles	Al Stiles	(843) 345-8206	9/13/19	9/13/19		
	Request EMT	Jim Calvert	Chief Waring		10/11/18	10/21/19		
	Identify guest speaker	Al Stiles	Al Stiles	(843) 345-8206	10/11/18	10/25/19		
	Procure Chaplain	Al Stiles	Al Stiles	(843) 345-8206	10/11/18	10/25/19		
	Procure Wreath and assign wreath bearers	Judy Duncan	Judy Duncan	(843) 708-9807	10/11/18	10/25/19		
American Legion Post 21	Provide American, SC, Service and Veterans Group flags	Al Stiles	Bob Ticknor	(843) 801-1978	11/11/19	11/11/19		
	Podium and Extra chairs (as required)	Al Stiles	Bob Ticknor	(843) 801-1978	11/11/19	11/11/19		
KofC Assembly 3697	Color Guard	Kent Smith	Michael Cousino	(843) 607-1007	11/11/19	11/11/19		
DAV Chapter 17	Bell	Kent Smith	Bob Jensen	(843) 813-0965	11/11/19	11/11/19		
Sub Vets	PA System		Rick Sparger	(843) 345-5595	11/11/19	11/11/19		
	Long extension cord		Rick Sparger	(843) 345-5595	11/11/19	11/11/19		
	Music		Rick Sparger	(843) 345-5595	11/11/19	11/11/19		
Summerville Elks	Assist with American Legion chairs		Bob Block	(843) 991-8138				
	Provide guides		Bob Block	(843) 991-8138				
Dorchester Cty VA	Master of Ceremonies	Al Stiles	Cindy Busby	(843) 832-0050	11/11/19	11/11/19		
	Dignitary Invites	Al Stiles	Cindy Busby	(843) 832-0050	11/11/19	11/11/19		
VFW Post 3433	Host Luncheon	Judy Duncan	Robert J. Zdenek	(843) 568-6811				
	Banquet Hall	Judy Duncan	Robert J. Zdenek	(843) 568-6811				
	Inclement weather site (tentative)	Judy Duncan	Robert J. Zdenek	(843) 568-6811	11/11/19	11/11/19		
VFW Post 3433 Auxiliary	Prepare Luncheon	Judy Duncan	Betty	(315) 569-3216	11/11/19	11/11/19		

			Brewster					
Summerville HS NJROTC	Distribute programs and assist with seating	Jim Calvert	SCPO Stone	(843) 296-4726	11/11/19	11/11/19		
	Present Service Flags	Jim Calvert	SCPO Stone	(843) 296-4726	11/11/19	11/11/19		
Summerville Fire and Rescue	EMT on site	Jim Calvert	Chief Waring		11/11/19	11/11/19		
Parks Funeral Home	Chairs (100-120)	Jim Calvert	Paula Parks		11/11/19	11/11/19		
	Place ad in SJS	Jack Calvert	Paula Parks		10/11/19	11/11/19		
	Print Programs	Jim Calvert	Paula Parks		11/04/19	11/08/19		

Status Legend

S Started
P In progress
C Completed

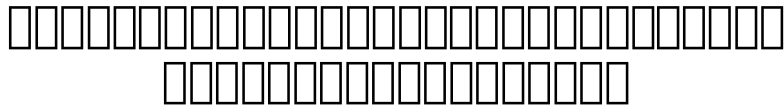
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<u>Organization</u>	<u>Action</u>
Scottish American Military Society (rotates, see below) (Overall Coordination)	Oversee preparations for event Piper Bagpipe processional & Amazing Grace Flag stands National Anthem In addition to normal duties and responsibilities: Provide the following: Guest speaker Chaplain Wreath Wreath bearers
K of C Assembly 3697	Color guard
DAV Primary Sponsor	Bell
Dorchester County Veterans Affairs Office	Master of Ceremonies Send invitations to dignitaries
Sub Vets	PA System Long extension cords music
American Legion Post 21	American & SC flags Service flags for military & veterans' groups Podium & additional chairs (As required)
Summerville Elks	Assist with chairs from American Legion
Veterans of Foreign Wars Post 3433	Banquet Hall for luncheon Inclement weather site
Veterans of Foreign Wars Post 3433 Auxiliary	After Ceremony Luncheon
Summerville High School NJROTC	Distribute programs & assist with seating Present Service Flags
Summerville Fire and Rescue	EMT on station
Parks Funeral Home	Contact media Chairs (100-120 Port-O-Lets Place ad in SJS Print programs

Schedule for Future Sponsorship

<u>MEMORIAL DAY</u>			<u>VETERANS DAY</u>		
2019	Disabled American Veterans			Scottish American Military Society	
2020	Summerville Elks			Sub Base Charleston	
2021	VFW Post 3433			American Legion Post 21	
2022	K of C Assembly 3697			Disabled American Veterans	
2023	Scottish American Military Society			Summerville Elks	
2024	Sub Base Charleston			VFW Post 3433	



Bagpipe Processional	1000	Scottish American Military Society, J. Elliott Williams Post 1860
Welcome	1010	Cindy Busby Veterans Affairs Officer, Dorchester County, SC
Parade of Service Flags	1015	Summerville High School Navy J.R.O.T.C.
Posting of the Colors	1020	Knights of Columbus Color Guard
National Anthem	1025	TBD
Invocation	1030	TBD
Pledge of Allegiance	1035	Cindy Busby Veterans Affairs Officer, Dorchester County, SC
Introductions and Comments	1040	Cindy Busby Veterans Affairs Officer, Dorchester County, SC
Guest Speaker	1045	TBD
Laying of the Wreath	1100	TBD
Amazing Grace	1118	SAMS Bagpiper
Benediction	1110	TBD
Retiring of the Colors	1125	Knights of Columbus Color Guard
Ceremony Adjourned	1130	Cindy Busby Veterans Affairs Officer, Dorchester County, SC

Veterans Ceremonies

Contact List

Organization	Name	Phone	Email
SAMS	Al Stiles	(843) 345-8206	astiles@comcast.net
SAMS	Jim Calvert	(703) 867-7077	james.w.calvert@gmail.com
SAMS	Kent Stewart	(843) 569-3698	lcdr_kent@yahoo.com
SAMS	Kevin Smith	(843) 271-2548	warpipes@gmail.com
SAMS	Judy Duncan		jduncan004@yahoo.com
DCVA Officer	Cynthia Busby	(843) 832-0051	cbusby@dorchestercountysc.gov
KofC 3697	Michael Cousino	(843) 607-1007	poppop7122@yahoo.com
Amer. Legion	Bob Ticknor	(843) 801-1978	j2b4@aol.com
VFW 3433	Betty Brewster	(843) 296-4726	bettyb_40@att.net
VFW 3433	Robert J. Zdenek	(843) 568-6811	premierscape.sc@gmail.com
Charleston Base Sub Vets	Rick Sparger	(843) 553-5594	sparger2@comcast.net
DAV	Bob Jenson	(843) 813-0965	bjensensc1957@outlook.com
Summerville Elks	Bob Block	(843) 991-8138	blockparty5@homesc.com
	Bill Schmitz		wcschmitz@twc.com
	Dana Alves	(843) 312-4188	