

2014-2015
SUB VET
SCHOLARSHIP PROGRAM

(Rev Date October 5, 2014)



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2014-2015

SUB VET SCHOLARSHIP PROGRAM



The Scholarship committee is now accepting requests for the USSVI Scholarship Applications from the children, grandchildren, stepchildren and Guardian children of our members on or after 15 October 2014. The requests can be by E-mail or by US Postal system. They can also be downloaded for the web site www.ussvi.org on left hand side under Charitable Foundation, then click on Scholarship, then click on Application then follow the instructions.

In your request **please tell us** if you are a high school or college student. Grandparents who request for their grandchild send the child's name & address along with the request to the Sub Vet National Scholarship Chairman for tracking of the application.

We have one scholarship application. It is suitable for both high school and college students. You may download the application from the web site but **PLEASE** send the Sub Vet National Scholarship Chairman an email or note and he will send you the next day the correct hint sheet. He will mail it out to you as it helps you with your scholarship application request. It is very helpful when sending the scholarship application to the Scholarship Committee as a complete package.

If your sponsor is a member of the Sub Vets WWII submarine group, **He must also be a member of USSVI as well.** If he is not, request a membership application and I will send it to you. This is because the Sub Vets WWII scholarship program has been transferred to the Dolphin Scholarship Foundation and Grandchildren are not eligible for their scholarship.

Last call is 15 March 2015 and must be post marked to National Scholarship Chairman no later than 15 April 2015. Requests should be done now even if you change your mind, as it gets closer to 15 April the clock will run out on you. Letters of recommendations (two as a minimum) dated before 1 November 2014 will NOT be accepted and will be returned.

Note: Do not make copies from this hand out, instead go to the www.ussvi.org web page and click on Charitable Fund on left side of page in blue. Next click on Scholarship and followit back to the three different items. Then click on and down load, cover letter, application Part I & II, and last the hint sheets. Which are in thisdocument.

Contact the USSVI “Sub Vet” Scholarship Chairman:

Paul Wm. Orstad
USSVI Scholarship Chairman
30 Surrey Lane
Norwich, CT 06360-6541
Ph: 1- (860) 334-6457 (C)
E-mail: hogan343@aol.com

The Board is made up of the SENIOR VICE COMMANDER and the Four REGION DIRECTORS whom you can also direct your questions to. We can assist but each applicant is responsible for ensuring that his/hers application arrives on time by April 15, 2015.



UNITED STATES SUBMARINE VETERANS INC

National Scholarship Chairman –Paul W. Orstad
30 Surrey Lane – Norwich, CT 06360-6541 –
Ph. (860)334-6457
hogan343@aol.com

UNITED STATES SUBMARINE VETERANS NATIONAL SCHOLARSHIP APPLICATION

The United States Submarines Veterans are concerned that the educational potential for their dependent sons, daughters and grandchildren may not be realized due to financial constraints. The membership believes that all young people who are academically qualified for admittance to an accredited college or vocational school should have the financial means to enable them to attend a school of higher education that will allow them to attain their goals.

It is with this object in mind that the United States Submarines Veterans' have introduced a scholarship program for qualified individuals. Enrollment in a school of higher education represents a crucial step in a student's career realization and the availability of this scholarship program will reduce the financial obstacles that might otherwise prohibit a student from furthering his/her education.

APPLICATION REQUIREMENTS

- Applicants must be unmarried high school seniors or graduates under age 21, or
- Applicants must be unmarried students under age 23 enrolled in a full time course of study at an accredited institution of higher learning.
- Applicants must demonstrate:

Financial need

- Financial need
- Scholastic proficiency
- Participation in extra curricular activities that benefit their school and/or community
- Recognition of volunteer activities as demonstrated by awards, etc.

APPLICATION PROCESS

The United States Submarines Veterans' have established a "Sub Vet" Scholarship Committee to review and approve applications. Students meeting the above criteria and wishing to apply for a scholarship must observe the following procedure:

- For all applicants:
 1. Request applications on or before **March 15th**.
Note: Application must be made each year.
 2. COMPLETE the enclosed application; use only the four numbers of your Social Security Number and **sign Application on Second page**.
 3. Enclose only two (2) letters of reference/recommendation from someone other than a relative or school Guidance counselor not dated before November 1, 2014. Check Hint sheet.
 4. The applicant must include a 400-word essay. Question will be on page 2 of application.
 5. Enclose a **SIGNED** copy of parents' Federal Income Tax Form (1040) for the most recent calendar year (2014). Supporting documents are not required. *
 6. Tax Documents will be maintained in a secure manner. After verification it will be returned upon request or destroyed if a request is not received.
 7. For **high school students/graduates**:
 - a. Enclose or forward to the committee an official high school transcript for the 3 or 4 years completed.

b. Provide a copy of a letter of acceptance to an accredited college/vocational school or the most current transcript.

8. **For College students only.**

a. forward to this committee an official transcript showing all semesters Completed. **Do not List any Extra-curricular Activities, Awards, Honors, Etc.**

b. **From High School Period List only those you do AFTER High School Graduation.**

9. Sponsor **do not send** copy of a DD214, Qualification certificate, or supporting military service documents. Part II filled in properly will be enough support.

* Supporting documents NOT NEEDED: Employer Wage slip, any additional tax supplements to tax form, or any State income Tax forms. **Only need pages 1 & 2 of (2014) 1040 tax form.**

REVIEW PROCESS AND DETERMINATION

- The information submitted by the applicant will be maintained in strict confidence. It will be made available only to the United States Submarine Veterans' Scholarship Committee in compliance with the Privacy Act of 1974, Public Law 93-380.
- The application must be submitted to the Committee prior to the closing date of **April 15, 2015**.
- Eligibility requirements as outlined above will be enforced.
- It is the student's responsibility to apply for admission to the accredited institution of higher education, including completion of any exams required for acceptance prior to June 30th in year of scholarship award.
- The entries on the application form must be **COMPLETE, ACCURATE and LEGIBLE**. NOTE: "SPONSOR", as referenced in the application, refers to the father; stepfather, grandfather or legal guardian through whose military Submarine Service the student's eligibility is claimed.

- Scholarships may be awarded to those who have been accepted and enrolled in an accredited institution of higher learning. Evidence of admission in the form of a copy of the student's grade transcript must be forwarded after completing fall semester. It must reflect the program and courses selected and need not be signed by the registrar. **Note: each year the student awarded a scholarship must send a copy of the fall semester grades to the Scholarship Chairman by no later than February 15th.** Those who do not send a copy of the transcript long with the sponsor will receive a letter from me to send me a fall transcript. The scholarship committee also requesting a **"thank you"** from awardees.
- Scholarship awards will be announced no later than the first week of August. The winners will be identified at the U. S. Submarine Veterans', Inc. Annual National Convention, broadcast via our POC, and "American Submariner". We will notify all the winners and non winners by mail.
- **Provide an Email address on Application. This is very important** in case I need to get in touch with you in a hurry about your scholarship application.

Application requests and all other scholarship related correspondence should be sent to:

National Scholarship Chairman
 Paul Wm. Orstad,
 30 Surrey Lane,
 Norwich, CT 06360-6541.

Questions regarding the program may be directed to any member of the Scholarship Committee. We are committed to assisting dependents of the United Submarines Veterans' organization to further their education through scholarship disbursements.

We are looking forward to receiving your application.

Sincerely,

Paul W. Orstad
 Scholarship Chairman

Email: hogan343@aol.com

Our Creed "To perpetuate the memory of our shipmates who gave their lives in the pursuit of duties while serving their country. That their dedication, deeds and supreme sacrifice be a constant source of motivation toward greater accomplishments. Pledge loyalty and patriotism to the United States of America and its Constitution."

USSVI Scholarship Application Hints – High School

1. Fill in ALL the blank spaces. If there is no answer then put in "N/A" All empty blanks will be graded against you.
2. Sponsor MUST BE a member of USSVI in **good standing** as a Member At Large (MAL) or a base member "qualified in submarines" This includes relief crew member which are members of USSV WWII and rolled over to USSVI Membership.
3. Any question that there is not enough room to answer, i. e. Part II.8. list all the Submarines served on the backside of application or on another piece of paper. **Don't try to cram it all in the space provided.**
4. Federal Income Tax form **must be sign** by the person name(s) that appear in the signature area or it will be sent back for signature. If not, returned with a signature your application will be sent back to you.
5. Part V Extracurricular Activities & Awards means just that. List the sports you have lettered in, Church groups/activities, after school club and offices held, Scouts – leadership positions, highest rank, Camp staff jobs held; 4H & FFA leadership positions held, City/town Recreation positions held; Demolay, Rainbow Girls, Charity work in hospitals, VETERNS hospital, convalescent home, soup kitchen; awards given to you for your volunteer work or help, etc.
6. Part VI #6 & #7 Class rank and size I will fill in for you with no points deducted as your high school will have them on your transcript. As a rule most students do not care what they're standing is in their class.
7. The School Official should sign the scholarship application if they send it to me but if they don't your Transcript will be the official signature.
8. Recommendations. Select a person who will write a recommendation that fits your application/character. Not just a general one that does not fit you. Good examples are your Church Pastor, School Athletic Coach, School Club Advisor, Employer, a Scout leader, or a neighbor. Don't wait till the last minute, ask now, while you're completing the application and give them some items they can speak about you. The recommendation carries high in the grading of application. Do not send any recommendations dated before November 1, 2014.
9. **Essay requires some though.** It would be to your advantage to have a parent or School teachers review your essay to ensure you are saying what you want to say. Getting to exactly 400 words is not as import as you're conveying your thoughts and not rambling. This is graded heavy for total points YOU earn.
10. **Make sure you sign and date the application** even if your school send me the application. If not sign it will be returned for signature and checked for completeness.
- 11 If your scholarship application is going to be late in getting to me by April 15, 2015. DO NOT wait till the last minute to tell me you're going to be late. I will give you a grace period if necessary to complete your application but you should be planning for any needed adjustment.
12. If you have any questions you can contact me by phone, US mail, or email my Business Card is enclosed for assistance. My theory on questions is "the only dumb question is the

one that does not get asked.

USSVI Scholarship Application Hints – College

1. Fill in ALL the blank spaces. If there is no answer then put in “N/A” All empty blanks Will be graded against you.
2. Sponsor MUST BE a member of USSVI in **good standing** as a Member At Large (MAL) or a base member “qualified in submarines” This includes relief crew member which are members of USSV WWII and rolled over to USSVI Membership.
3. Any question that there is not enough room to answer, i.e. Part II.8. list all the submarines on the backside of application or on another piece of paper. **Don’t try to cram it all in the space provided.**
4. Federal Income Tax form **must be sign** by the person name(s) that appear in the signature area or the will be sent back for signature. If not, returned with a signature your application will be sent back to you.
5. Part V Extracurricular Activities & Awards means just that. List the sports you have lettered in, Church groups/activities, after school club and offices held, Scouts – leadership positions, highest rank, Camp staff jobs held; 4H & FFA leadership positions held, City/town Recreation positions held; Demolay, Rainbow Girls, Charity work in hospitals, VET hospital, convalescent home, soup kitchen; awards given for your volunteer work/help, etc.
6. Part VI #6 & #7 Fill in #1 thru #5 only. College admissions can help you here.
7. The School Official should sign the scholarship application if they send it to me but if they don’t your Transcript will be the official signature.
8. Recommendations. Select a person who will write a recommendation that fits your application/character. Not just a general one that does not fit you. Good example is your Church Pastor, School Athletic Coach, School club advisor, Employer, Scout leader, or a neighbor. Don’t wait till the last minute, ask now, while you’re completing the application and give them some items they can speak about you. The recommendation carries high in the grading of application. Do not send any recommendations dated before November 1, 2014.
9. **Essay requires some though.** It would be to your advantage to have a parent or faculty advisor review your essay to ensure you are saying what you want to say. Getting to exactly 400 words is not as import as you’re conveying your thoughts and not rambling.
10. **Make sure you sign and date the application** even if your school send me the application. If not sign it will be returned for signature and checked for completeness. This is graded heavy for total points YOU earn.
11. If your scholarship application is going to be late in getting to me by April 15, 2015 DO NOT wait till the last minute to tell me you’re going to be late. I will give you a grace period if necessary to complete your application but you should be planning for any needed adjustment.
12. If you have any questions you can contact me by phone, US mail, or email my Business card is enclosed for assistance. My theory on questions is “the only dumb question is the one that does not get asked.”

Part I APPLICANT INFORMATION			
1. Applicant's Name:		2. Social Security No.: xxx -xx-	
3. Sex:	4. Date of Birth:	5. Marital Status	
6. Permanent Address:		7. Temporary Address:	
8. Home/Cell Phone #: ()		9. School Phone #: ()	
Part II SPONSOR INFORMATION			
(Parent, Step Parent, Grandparent or Guardian whose military service or civilian employment qualifies Applicant)			
1. Sponsor's Name:		2. Relationship to Applicant	
3. Sponsor's Address:			
4. Sponsor's phone:		5a. Marital Status	5b. No. of Dependents:
6. Last Rank, Rate or Grade Held:			
7. Submarines served on & years (if more than one submarine served on, list on back side):			
8. Date Submarine Service Began:		9. Submarine Qualification Date:	
10. Name & Address of Current Duty Station or Reserve Unit (active only):			
12. Date of Discharge/Retirement:		13 Name of USSVI Base (Chapter):	
Part III FINANCIAL INFORMATION			
1. Name of Head of Household:			
2. Occupation (other than Military):		3. Spouse's Occupation:	
4. Gross Earned Income Last Year (All Sources):			
5. Taxable Income Last Year (2014)			
A Federal Income Tax Form (1040, 1040A, etc.), signed by the applicant's parent/sponsor must accompany this application.			
Part IV EDUCATION			
1. Name/Address of High School Attending/Graduated:	2. Dates Attended:	3. Graduation Date/Major:	4. Full Time?
5. Name/Address of College(s)/ Accredited Institution(s) Attending:	6. Dates Attended:	7. Graduation Date/Major:	8. Full Time?
9. Name/Address of College(s)/ Accredited Institutions (s) to Which Applicant Applied:	10. Accepted?	11. Full time?	12. Planned Major:

SCHOOL YEAR 2014 - 2015

**Part V EXTRA CURRICULAR ACTIVITIES & AWARDS
(SCHOLASTIC & COMMUNITY RELATED)**

Part VI SCHOOL TRANSCRIPT INFORMATION

Provide the following information even if contained on transcript for high school or accredited school of higher education. **(High School only complete items 6 & 7)**

- | | |
|---|-------------------------------------|
| 1. Student's Name (Last, First, Middle): | |
| 2. Student's Permanent Address: | |
| 3. Name & Address of High School/Accredited School of Higher Education: | |
| 4. Last Date Attended: | 5. Most Recent Grade Point Average: |
| 6. Class Size: | 7. Class Ranking: |

(Note: The above information must be provided and may be based on the most recent information available if final results are not yet published):

This space below is provided for any remarks, recommendations, etc. by a school counselor, advisor or teacher that may be beneficial to the student's application.

Completed by: _____
(Print Name, Title) (Signature & Date)

Part VII ESSAY

The Applicant must submit an essay of 400 words or less on **"How will your futures plans help to make the United States of America a better place to live?"**

Signature of Scholarship Applicant: _____ **Date:** _____

E-mail address: _____

The appropriate representative from the Applicant's current high school/accredited school of higher education is requested to review this form, attach a copy of the Applicant's official transcript, including grades achieved on or before **APRIL 15, 2015**

Mail to: USSVI Scholarship Chairman.
Paul Wm. Orstad
30 Surrey Lane, Norwich, CT 06360-6541

Note: My telephone number is: 1- (860) 334-6457 (C)
My e-mail address is: hogan343@aol.com

SCHOOL YEAR 2014 – 2015